



# International Conference on Security and Sustainability in Water Resources

## November 28-30, 2004 Kathmandu

### HOTEL RESERVATION FORM

(Please fill out the form in BLOCK LETTERS)

#### FORM and FEE SUBMISSION

SEEP, The Center for Sustainability, Environment, Equity & Partnership  
 P.O. Box: 8973 NPC 331, 26 Jit Jung Marg, Thapathali, Kathmandu, Nepal  
 PH: (977-1) 424 2917, Fax: (977-1) 422 6028 / 441 7182, eMail: SeepWater@SeepWater.org

**SEND THRU' FAX  
OR COURIER ONLY**

#### HOTEL RESERVATION

	Single (US \$)	Double (US \$)	No. of Rooms
Four Star (The Blue Star Hotel)	<input type="checkbox"/> 28.00	<input type="checkbox"/> 33.00	_____

Arrival Date	Flight No.	Expected Time of Arrival
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Departure Date	Flight No.	Expected Time of Departure
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I am making a payment of one night room reservation as a deposit for my hotel reservation. I understand the deposit less local bank charges for credit cards, telex transfer or bank draft will be deducted from my final hotel bill. I accept the terms and conditions of hotel reservation as stated in the Conference brochure.

#### Instructions:

1. The above hotel rates are based on bed & breakfast basis and are inclusive of presently applicable government tax (12.2 %). These special rates are only available on hotel booking from SEEP.
2. Hotel reservation will only be confirmed if the arrival date is mentioned in the Hotel Reservation Form or if the arrival date is sent in writing.
3. Change of hotel check-in date can be granted provided that such a request is made in writing five working days before the original check-in date but subject to room availability. Failure to do so will result in forfeiture of one night hotel charge.
4. Cancellations must be in writing, no exception!

Dr./Prof./Mr./Mrs./Ms. \_\_\_\_\_

Organization/Institution \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

Country \_\_\_\_\_

Tel \_\_\_\_\_

Fax \_\_\_\_\_

Email \_\_\_\_\_

#### Payment Information:

One night deposit must accompany the hotel reservation form. All payments must be made in US Dollars. Payments made by Bank Draft or Bank Transfer must be remitted to The Center for Sustainability, Environment, Equity and Partnership (SEEP), Account No. 0101017500112, Nepal Arab Bank Limited, Kantipath Branch, Kathmandu, Nepal (Tel : 977-1-4227181, Fax : 977-1-4226905, SWIFT CODE: NARB NPKA)

- Bank Draft** (bank draft will not be accepted 01 month before the conference date)
- Bank/Telex Transfer**
- Credit Card**
- VISA                       MASTERCARD

Name \_\_\_\_\_

Card # \_\_\_\_\_ Expiry Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

#### Cancellation Policy:

Cancellations must be in writing. Those received by November 20, 2004 will be subject to a penalty of 25% of total fees. Cancellation will not be refunded after November 20, 2004; no exception!